

INTERNSHIP DIRECTOR

Position Objective

To Plan, Operate and Execute a full-time Internship Program in conjunction with North Central University as an Extension site director

Position Description

The Internship Director will direct and execute the trainings, performance progressing, coaching, and teaching of the Interns. You will be responsible for recruitment, retention, and overall satisfaction of the program. Although the senior pastor is the “visionary”, the Internship director will embody that vision in quality leadership development for Interns and NCU students at Passion.

Qualifications/Abilities

- A clear testimony of faith in Jesus Christ and a vital, growing personal relationship with Him.
- Commitment to moral purity.
- Commitment to the mission, Vision, and worship philosophy of Passion church.
- Demonstrated excellence as a Teacher and Leader in the church?
- A pastor as well as a teacher. This does not mean ordained.
- A heart for the spiritual formation of those in the Internship program.
- Relational skills and an enthusiastic presence for leading a Group.
- Skilled in organization, administration, and interpersonal relationships.
- A self-starter
- A team player with a positive attitude.

Responsibilities:

- Maintain an authentic and growing walk with Jesus Christ through the ongoing spiritual disciplines of Bible reading, prayer, personal worship, fasting, confession, and fellowship.
- Build the interns into a Team to carry out the Special projects, events and Productions that are assigned to that team
- Work on Recruitment continually and oversee the application, payment, and Onboarding process of new people on the Team
- Work in conjunction with the Directors and Staff in the Development and oversight of Interns assigned to them, and their hand in developing interns.
- Oversee the Spiritual walk, Commitment level, Educational progress and Leadership development of each Intern, personally
- Direct all Weekly Internship Meetings, and Trainings
- Organize at least 1 conference and 1 missions trip with the interns per year.
- Oversee the Internship budget, organization, and volunteers.
- Set annual goals for the Interns (including 1-3% participation from the overall church attendance) that are in line with our vision and then evaluate how those goals were attained or modified during the year.
- To be the pastor of everyone involved in the internship and take spiritual oversight for them.
- To lead in some form of spiritual moment at every meeting.

Internship Quantifiable Goals

Recruitment

- TARGET GOAL: 1% of Average Church Attendance in Internship
- STRETCH GOAL: 3% of Average Church Attendance in Internship
- 70% of Interns completing their program
- 30% of Year 1 Interns continuing on to Year 2
- Host 5 Interest Meetings in the first half of the year for Fall Kick off